

# Business Continuity Planning Training Exercises

Imagine a given emergency SCENARIO that could affect your business, and then develop a Business Continuity Plan to address this contingency.

**OBJECTIVES:** Goals that you need to accomplish

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

**STRATEGIES:** How you will accomplish goals (list 2 strategies for each goal above)

GOAL 1:

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

GOAL 2:

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

**TACTICS:** Specific actions to achieve strategies, who, what, when, where (list 3 tactics for each strategy)

GOAL 1 – STRATEGY 1:

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

GOAL 1 – STRATEGY 2:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

GOAL 2 – STRATEGY 1:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

GOAL 2 – STRATEGY 2:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_